



# Readiness and Preparatory Support Interim Progress Report

**Grant Agreement Number: TKM-RS-002**

**NDA/Delivery Partner Name: Ministry of Agriculture and  
Environmental Protection of Turkmenistan/UNDP**

**Sections in this report:**

- Section 1: General Information
- Section 2: Reporting on Country Readiness Logical Framework
- Section 3: Actual Implementation Timetable
- Section 4: Budget Reporting
- Section 5: Procurement Plan for the Next Reporting Period
- Section 6: Challenges, Lessons Learned, and Way Forward
- Annex: Subsequent Disbursement Request Form

For more information, please refer to the GCF Readiness and Preparatory Support Programme guidebook available [online](#). Please submit the Interim Progress Report to [opm@gcfund.org](mailto:opm@gcfund.org).

Interim Progress report should be prepared and signed by Delivery Partner and/or National Designated Authority (NDA).

<b>Name and Title (DP): Ms Narine Sahakyan</b> <b>Position: UNDP Resident Representative</b>	<b>Signature:</b> 	<b>Date:</b> 04.02.2022
<b>Name and Title (NDA): Mr. Berdi Berdiyev</b> <b>Position: Head of Department on Coordination of International Environment Cooperation and Projects, Ministry of Agriculture and Environmental Protection of Turkmenistan</b>	<b>Signature:</b> 	<b>Date:</b> 04.02.2022

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Received by:	<i>Signature</i>	<i>Date</i> (DD-MM-YYYY)
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**EXECUTIVE SUMMARY**

The project has been developed with close collaboration from the Government of Turkmenistan (GoT) and is designed to address the existing barriers to mid- and long-term climate adaptation planning and financing in the country. The project involves a series of three interdependent outcomes, as detailed in the Logical Framework and described below. Together, these will help Turkmenistan improve national sectoral capacity for climate change adaptation (CCA) planning, examine climate risks across sectors and determine CCA priorities, integrate CCA into national planning and budgeting, and take steps towards enhancing investment in adaptation action.

The project has been approved by the GCF on May 12, 2021 with official notification of approval received on May 28, 2021. The current IPR is the second report since the project approval covering July – December 2021. During this reporting period, the meeting of the Local Project Appraisal Committee (LPAC) has been held on July 14, 2021, attended by representatives of key national stakeholders. Project Document has been financially and technically cleared by UNDP and the LPAC comments incorporated Project Document has been signed by the Resident Representative on November 11, 2021. Project Inception Workshop has been held on November 16, 2021, with participation of key national ministries and the NDA. As per LPAC meeting suggestion, the project Document has also been signed by the Minister of Agriculture and Environmental Protection of Turkmenistan on December 11, 2021, to mark the official approval of the project by the Government. The approval by signing of the project document is a required procedure by the Government of Turkmenistan and is expected to facilitate the project implementation process with engagement of relevant national stakeholders. CO has announced the recruitment of the Project Manager in September 2021 and after initial assessment of candidates and the position was re-announced in late October to strengthen the pool of potential candidates for the position. Project Support Assistant has been announced in early November and as of the end of this reporting period both recruitments have been finalised and both Project Manager and Project Support Assistant are expected to start in early February 2022.

## SECTION 1: GENERAL INFORMATION

This section provides information on completing the General Information of the Readiness Support Interim Progress Report template.

<b>1. Country</b>	Turkmenistan
<b>2. Grant agreement number</b>	TKM-RS-002
<b>3. Implementing Entity</b>	UNDP
<b>4. Date of grant agreement signed</b>	28/05/21
<b>5. Grant effectiveness date</b>	28/05/21
<b>6. Date of 1st disbursement received from GCF</b>	13/08/21
<b>7. Tranche number of the committed funding during the reporting period</b>	First tranche
<b>8. Reporting period</b>	From: 01/07/21 To: 31/12/21
<b>9. Total approved grant amount</b>	USD 1,814,767
<b>10. Total grant amount received from GCF during the reporting period</b>	USD 593,395.73
<b>11. Total grant amount expended during the reporting period</b>	USD 5,484.28
<b>12. Documents provided (Please tick the relevant boxes)</b>	<input checked="" type="checkbox"/> Interim Progress Report <input checked="" type="checkbox"/> Procurement Plan <input type="checkbox"/> Subsequent Disbursement Request <input checked="" type="checkbox"/> Financial Report <input type="checkbox"/> Audited Financial Report



**SECTION 2: REPORTING ON COUNTRY READINESS LOGICAL FRAMEWORK**

This section requires an update on progress in implementing the planned Readiness activities. Any draft to the expected output should be submitted with progress report.

Progress is reported for the period (should be consistent with section 1.8) From: 7/1/2021 To: 12/31/2021

**Outcome 1: An Institutional framework to implement the Paris Agreement is established**

**Outcome narrative:** Within this Outcome support is provided to updating the adaptation component of the country's NDC and establishment of a coordination mechanism that enable to implement adaptation measures towards achievement of goals of the Paris Agreement. Turkmenistan has been revising its NDC in 2021 and the initial plan was to submit the NDC by/during the COP26.

By the end of October 2021, the first draft NDC has been completed and submitted for the Government review. However, due to discussion process of the draft amongst involved sectoral ministries, the document has not been approved and submitted to the UNFCCC during the COP26 event in Glasgow, UK in November. During November/December period, the review and discussion process of the NDC has been completed by the Cabinet of Ministers of Turkmenistan and it is expected the document will be approved by the Government by the end of February 2022 and submitted to the UNFCCC.

Outputs	Baseline summary	Activities	Targets achieved*	Indicators	Milestones and deliverables achieved <sup>1</sup>	Variance explanation	Qualitative assessment of activities undertaken	Planned activities and corresponding deliverables/milestones for the next reporting period
1.1 A coordination mechanism to implement the adaptation components of the Paris Agreement established and operationalized	Presently, there is no institutional coordination mechanism for the NAP process or for implementing adaptation goals and obligations of the Paris Agreement.	Activity 1.1.1: Review the existing institutional framework and design a coordination mechanism and schedule of meetings for adaptation planning. Conduct a validation workshop for the coordination mechanism.	An institutional coordination mechanism is established. Mandate, roles, processes and procedures validated. The coordination mechanism meets regularly and produces and shares summary reports of the meetings.	To be determined in collaboration with NDA	All project start-up activities such as UNDP Prodop development, LPAC, finalization of PMU ToRs have been completed. Inception Workshop has been organized with the participation of key national ministries and the NDA. The report is attached as part of the deliverables.	N/A	N/A	Project Manager and Project Support Assistant are expected on board by the end of February 2022.  2 Senior National Experts (Climate Change Adaptation Specialist and Water Management Specialist) to be recruited and expected on board by the end of March 2022.  Start the process of review of existing institutional framework from late March 2022 (by IC1 and NC1)  Working meetings to be held with key national stakeholders starting from late February 2022 to discuss adaptation planning

<sup>1</sup> If possible, please provide hyperlinks to supporting documents.



**Outcome 1: An Institutional framework to implement the Paris Agreement is established**

Outputs	Baseline summary	Activities	Targets achieved*	Indicators	Milestones and deliverables achieved <sup>1</sup>	Variance explanation	Qualitative assessment of activities undertaken	Planned activities and deliverables/milestones for the next reporting period
	<p>There is no existing national M&amp;E framework to include adaptation indicators and for adaptation actions.</p> <p>There is a very low level of awareness amongst GoT officials responsible for planning and involved with the coordination mechanism about the risks that climate change poses to the country development and the concepts, options and opportunities of adaptation planning.</p>	<p>Activity 1.1.2: Define and establish an M&amp;E framework for adaptation actions that track the effectiveness of adaptation efforts as well as finance flows</p> <p>Activity 1.1.3: Build awareness of the national decision-makers and members of the coordination mechanism (The State Committee for Water Management; The Ministry of Finance and Economy; Ministry of Agriculture and Environmental Protection (MAEP), including the State Hydrometeorological Service; The National Institute for Deserts, Flora, and Fauna) on climate change risks and good practices in</p>	<p>The national M&amp;E framework is defined and established to include indicators for adaptation actions.</p> <p>Senior GoT managers and members of the coordination mechanism are knowledgeable about the risks of climate change to the country and understand good practices in adaptation planning. An explicit effort will be made to ensure that the curriculum includes the unique risks faced by women and other vulnerable groups.</p>	<p>To be determined in collaboration with NDA</p> <p>To be determined in collaboration with NDA</p>	<p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p>	<p>First draft of institutional guidance document developed by June 2022</p> <p>N/A</p> <p>Start designing seminars in the second half of March 2022 (IC2/NC2)</p>

**Outcome narrative:** Within this Outcome support is provided to updating the adaptation component of the country's NDC and establishment of a coordination mechanism that enable to implement adaptation measures towards achievement of goals of the Paris Agreement. Turkmenistan has been revising its NDC in 2021 and the initial plan was to submit the NDC by/during the COP26.

By the end of October 2021, the first draft NDC has been completed and submitted for the Government review. However, due to discussion process of the draft amongst involved sectoral ministries, the document has not been approved and submitted to the UNFCCC during the COP26 event in Glasgow, UK in November. During November/December period, the review and discussion process of the NDC has been completed by the Cabinet of Ministers of Turkmenistan and it is expected the document will be approved by the Government by the end of February 2022 and submitted to the UNFCCC.



**Outcome 1: An Institutional framework to implement the Paris Agreement is established**

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1.2 Updating of the adaptation components of Turkmenistan's NDC 2020 supported	The current and previous versions of the NDC do not contain details on adaptation, rather only broad categorical aspirations.	adaptation planning. These workshops will enable the participants to make informed and better decisions on adaptation planning.  Activity 1.2.1: Prepare the adaptation components of Turkmenistan's NDC.	The forthcoming NDC will contain details on adaptation goals, priority areas for action and is supported with robust data	To be determined in collaboration with NDA	N/A	N/A	N/A	N/A

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**Outcome 2: Evidence base for adaptation planning in the water sector strengthened**

Outcome 2: Evidence base for adaptation planning in the water sector strengthened									
Outcome narrative: This Outcome seeks to strengthen the rationale for adaptation planning through assessment of climate risks and development and prioritization of sound adaptation measures and actions. The implementation of Outcome 2 per approved proposal and the Project Document is planned to start from the first of 2022, thus, no activity was conducted during the reporting period.									
Outputs	Baseline summary	Activities	Targets achieved	Indicators	Milestones and deliverables achieved <sup>2</sup>	Variance explanation	Qualitative assessment of activities undertaken	Planned activities and deliverables/milestones for the next reporting period	
2.1 Climate risks identified, assessed and prioritized.	The information base for adaptation planning is underdeveloped. Specific climate risks are not identified, well understood, assessed, prioritized and validated.	Activity 2.1.1: Conduct climate risk assessments on the water resources in Ashgabat and the province of Dashoguz using a multi-criteria analysis that takes into account the unique impacts on particularly vulnerable groups including women.	Climate risk assessments of the water sectors conducted in city of Ashgabat and the province of Dashoguz. Climate risks are analyzed and prioritized – informing decision-makers and stakeholders thereby guiding the adaptation process and planning.	To be determined in collaboration with NDA	N/A	N/A	N/A	Commencement of assignment on conducting climate risk assessment in March 2022 (by NC5)	
	The GoT does not have a list of prioritized climate risks for which adaptation actions can be taken to address.	Activity 2.1.2: Analyze and prioritize climate risk assessments for action that consider economic, environmental and social costs and benefits, and the unique risks by vulnerable groups including women.	The GoT has a report that presents a ranked list of climate risks that are to be addressed. The ranking will be done according to the severity of expected impacts, and alignment with national development priorities	To be determined in collaboration with NDA	N/A	N/A	N/A	N/A	
	Regulatory policies and plans were not developed with a view towards integrating	Activity 2.1.3: Analyze regulatory policies and plans to identify entry points to	There are clear entry points for integrating adaptation into key	To be determined in collaboration with NDA	N/A	N/A	N/A	N/A	

<sup>2</sup> If possible, please provide hyperlinks to supporting documents.



**Outcome 2: Evidence base for adaptation planning in the water sector strengthened**

**Outcome narrative:** This Outcome seeks to strengthen the rationale for adaptation planning through assessment of climate risks and development and prioritization of sound adaptation measures and actions. The implementation of Outcome 2 per approved proposal and the Project Document is planned to start from the first of 2022, thus, no activity was conducted during the reporting period.

Outputs	Baseline summary	Activities	Targets achieved	Indicators	Milestones and deliverables achieved <sup>2</sup>	Variance explanation	Qualitative assessment of activities undertaken	Planned activities and deliverables/milestones for the next reporting period
2.2 Adaptation options identified, budgeted, prioritized and supported by concept notes.	adaptation measures in a tangible manner. As such, while many policies and plans note that adaptation is a concern and priority, they need to be updated to allow for integration of adaptation measures.	integrate climate risk considerations.	policies and plans that relate to water. Policymakers and planners have a clear view on where and how to focus their efforts to integrate adaptation into these policies and plans.					
	It is broadly understood that some communities in the target areas are taking micro adaptation actions. In the actions there may be opportunities for replication and scale up. However, these adaptations are not well understood or documented thereby preventing the opportunity for replication and scaling up.	Activity 2.2.1: Conduct a survey of indigenous adaptation practices	By surveying and analyzing the effectiveness of local micro-adaptation actions in the target areas the evidence base is enhanced and provides an opportunity to policy makers and individuals alike to learn from, replicate and scale up these adaptive actions.	To be determined in collaboration with NDA	N/A	N/A	N/A	N/A
	Adaptation planning is constrained and uncoordinated as adaptation themes and actions have not been researched, explored, developed and are agreed to be	Activity 2.2.2: Develop and prioritize adaptation themes and actions for Ashgabat and Dashoguz that are informed by stakeholder consultations and the	Adaptation planning in Turkmenistan is guided by well researched and explored adaptation investment themes and proposed actions.	To be determined in collaboration with NDA	N/A	N/A	N/A	N/A





**Outcome 2: Evidence base for adaptation planning in the water sector strengthened**

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Outputs	Baseline summary	Activities	Targets achieved	Indicators	Milestones and deliverables achieved <sup>2</sup>	Variance explanation	Qualitative assessment of activities undertaken	Planned activities and deliverables/milestones for the next reporting period
	strategically important. Adaptation planning is constrained by the lack of a pipeline of bankable projects that address the most pressing concerns.	ranked climate risks of 2.1.2. Activity 2.2.3: Develop 2 concept notes that address the top priority adaptation options for Ashgabat and Dashoguz.	The NAP process is supported with an initial pipeline of concept notes for which to take initial action.	To be determined in collaboration with NDA	N/A	N/A	N/A	N/A

**Outcome 3: Capacity for adaptation planning strengthened**

**Outcome narrative:** The Outcome 3 will enhance the capacity of key players on national adaptation, including water and private sectors. The implementation of this Outcome per approved proposal and the Project Document is planned to start from the first quarter of 2022, thus, no activity was conducted during the reporting period.

Outputs	Baseline summary	Activities	Targets achieved	Indicators	Milestones and deliverables achieved <sup>3</sup>	Variance explanation	Qualitative assessment of activities undertaken	Planned activities and deliverables/milestones for the next reporting period
3.1 The capacity of national adaptation and water planners enhanced	Those involved in the NAP process, including those in the Coordination Mechanism and the MAEP, lack a deep understanding of the specific challenges faced by the water sector especially over the mid to long term. This inhibits the NAP process, especially in the most important area of water.	Activity 3.1.1: Assess the capacity needs of the Coordination Mechanism and the MAEP as it relates to understanding and utilizing climate information to conduct adaptation planning	Members of the Coordination Mechanism and others involved in are sufficiently capacitated, with a deep understanding of the water sector. They have been equipped with the knowledge and tools to address problems through adaptation actions	To be determined in collaboration with NDA	N/A	N/A	N/A	Commencement of conducting the capacity assessment needs and design, development of training materials and seminars from April 2022 (NC9 and Service provider company)

<sup>3</sup> If possible, please provide hyperlinks to supporting documents.



**Outcome 3: Capacity for adaptation planning strengthened**

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Outputs	Baseline summary	Activities	Targets achieved	Indicators	Milestones and deliverables achieved <sup>3</sup>	Variance explanation	Qualitative assessment of activities undertaken	Planned activities and deliverables/milestones for the next reporting period
	Water planners are faced with new and evolving challenges of water use and scarcity. They lack the capability to capture and produce key information required to inform and contribute to effective adaptation planning.		and manage the NAP process					
	The MAEP lacks a deep understanding of how to fully utilize their existing meteorological and ecological monitoring equipment. As such planning and operations are not optimized. Important information useful to long term adaptation planning is not being captured and factored.	Activity 3.1.2: Training the MAEP on the use of their meteorological, hydrological and ecological monitoring equipment.	The MAEP is utilizing its meteorological and ecological monitoring equipment generating high quality data that is informing the NAP process as well as planning and operations.	To be determined in collaboration with NDA	N/A	N/A	N/A	Conducting 1 workshop on use of field equipment in June 2022 (by service provider company).
	Water planners within national organizations have an underdeveloped level of expertise when it comes to adopting and implementing adaptation measures. As such there is a need for building knowledge to upgrade	Activity 3.1.3: Training on how to integrate adaptation into water planning delivered.	Water planners within national organizations are highly knowledgeable about adaptation in water planning leading to improved utilization of water in all contexts.	To be determined in collaboration with NDA	N/A	N/A	N/A	Commencement of activity on designing capacity development curriculum for city and district municipality specialists from April 2022



Outcome 3: Capacity for adaptation planning strengthened								
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Outputs	Baseline summary	Activities	Targets achieved	Indicators	Milestones and deliverables achieved <sup>3</sup>	Variance explanation	Qualitative assessment of activities undertaken	Planned activities and correspondingly deliverables/milestones for the next reporting period
	skills and improve water planning through the integration of adaptation planning Knowledge about the impacts of climate change and adaptation options is not well known in throughout the country. As such there is a need to significantly scale up knowledge of CC impacts and adaptation across all areas of the public and private sector but there is a lack of informed people to do this work.	Activity 3.1.4: Conduct capacity development programme of trainers to support the mainstreaming of adaptation techniques and practices. An effort will be made to ensure that there is a balance of genders of the trainers.	A cadre of well informed and trained individuals to work with various types of stakeholders to mainstream adaptation planning across Turkmenistan.	To be determined in collaboration with NDA	N/A	N/A	N/A	N/A
3.2 Private Sector engaged in adaptation activities in the water resources sector	The private sector has essentially no awareness of adaptation as a concept nor have they adopted adaptation practices into their business models. The private sector needs to develop an awareness of the problems of climate change on their business, the solutions of adaptation,	Activity 3.2.1: Private sector focused workshops will be designed and delivered a wide group of stakeholders that will aim to be gender balanced and include vulnerable groups. This activity will be conducted in partnership with the Union of Industrialists and Entrepreneurs	Major actors of the private, civil society and the youth sectors are informed about adaptation challenges and options in water usage as it relates to industry. All groups are exploring and implementing adaptation techniques that	To be determined in collaboration with NDA	N/A	N/A	N/A	N/A



**Outcome 3: Capacity for adaptation planning strengthened**

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Outputs	Baseline summary	Activities	Targets achieved	Indicators	Milestones and deliverables achieved <sup>3</sup>	Variance explanation	Qualitative assessment of activities undertaken	Planned activities and deliverables/milestones for the next reporting period
	and the business opportunities. The private sector has little formal information about climate risks and adaptation measures. As such these issues are not factored into their strategic business planning and operational plans.	Activity 3.2.2: Design and produce practical adaptation information products for consumption by the private sector and civil society.	provide economic benefits. The private sector has access to and is consuming information about climate change risks and adaptation measures. They use this information as part of their strategic business planning and overall operations reducing their vulnerability and increasing resilience.	To be determined in collaboration with NDA	N/A	N/A	N/A	Research and collection of information to design and practical adaptation information products
	Structured conversations between the private sector and the GoT for the purposes of increasing climate resilience are infrequent and have generally not included civil society, academia, women, youth and other vulnerable groups.	Activity 3.2.3 Private Sector and Civil Society Dialogues with GoT held quarterly.	Planned and ongoing formal conversation between the GoT and representatives of the private, civil society, academia and women and youth orientated groups are facilitating and driving cooperation, action to build climate resiliency.	To be determined in collaboration with NDA	N/A	N/A	N/A	Conduct at least one working meeting between GoT and representatives of private sector and civil society on climate issues and prepare the first quarterly report on this subject.

\* The project is in start-up phase and targets status will be (not started/on track or completed) reported in the next reporting cycle.













**SECTION 4: BUDGET & EXPENDITURE REPORTING**

This section requires the applicant to report on the proposed budget. Please complete this section using the Readiness Budget Expenditure & Resource Report template (MS Excel)

**SECTION 5: PROCUREMENT PLAN FOR THE NEXT IMPLEMENTATION PERIOD**

List the items planned to be procured during the next implementation period (including consultants) and explain what procedures will be used for these procurements (e.g. direct procurement, open tender, other). Double-click the table below to edit the spreadsheet.

Item Description	Unit	Price	Total Estimated Cost	Procurement Method
<b>Item to procure</b>	<b>Unit Number or Work month/day</b>	<b>Lump sum or Unit rate</b>	<b>Total Budget</b>	<b>Procurement procedures used</b>
Laptop computers for 2 Senior Long-term National Experts	i	ii	iii = (i x ii)	
NC1 - Inst. Review & design	120 days	\$3,000	\$3,000	Direct Procurement
IC1-Isnt. Review & design	120 days	\$200/day	\$24,000	Open tender/competitive process
NC5- 2 consultants climate risk a	120 days	\$600/day	\$72,000	Open tender/competitive process
NC9- capacity needs ass/sem.de	240 days	\$200/day	\$48,000	Open tender/competitive process
	220 days	\$200/day	\$44,000	Open tender/competitive process

4 As per signed agreement.

5 Please provide details information of commitment and accrual including vendor/payee name, amount and payment due date.

6 Please provide justification for variance, excess of 10% of the amount originally allocated for a Category shall only be done with the Fund's prior written approval.



## SECTION 6: CHALLENGES, LESSONS LEARNED AND WAY FORWARD

Please describe what were the challenges encountered during the current reporting period; what were the solutions to mitigate them; and what were the key lessons learned and what will the project do to undertake course corrections during the next reporting period.

The Terms of References for the Project Manager and Project Support Assistant have been developed in August 2021 and PM position has been announced by the CO in early September. After conducting initial assessment CO has decided to re-advertise the PM position in October to strengthen the pool of potential candidates. The labour market of Turkmenistan is critically limited for sufficiently qualified, skilled, experienced managers and technical experts, especially with the knowledge of local context and fluent English language skills required to manage the project of this complexity and scope. After the second round of recruitment, and announcement of the Project Support Assistant in October 2021, recruitment for both positions have now been finalized by the CO and Project Manager and Project Support Assistant are expected to commence their duties from February 2022.

Due to delays in recruitment of key project staff as well as a formal requirement from the NDA on approval of the Project Document prior to commencement of project activities, the initially planned Inception Workshop for late September 2021 has been postponed and conducted on November 16, 2021. As per NDA's request, the Project Document has been signed by both parties – Minister of Agriculture and Environmental Protection of Turkmenistan in the capacity of NDA and UNDP CO Resident Representative in December 2021. Approved by the Government Project Document will now enable the project to formally start discussion with all national stakeholders on project activities and relevant implementation planning as per Project Document.



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Comments		
<b>Reviewed by:</b> <i>Name and Title (Reviewer):</i> <i>Position:</i>	<b>Signature:</b>	<b>Date:</b> <b>(DD-MM-YYYY)</b>
<b>Final assessment by:</b> (Satisfactory to GCF) <i>Name and Title (Reviewer):</i> <i>Position:</i>	<b>Signature:</b>	<b>Date:</b> <b>(DD-MM-YYYY)</b>

## Annex. Subsequent Disbursement Request Form

Please fill the below form to request for the subsequent disbursement when the interim progress report along with unaudited financial statement/financial audit report/certified financial statements as applicable in accordance with Grant Agreement has been submitted to GCF (please note that the disbursement request can be processed only after these conditions are met).

SUBSEQUENT DISBURSEMENT REQUEST	
1. Total amount approved for the project	USD 0
2. Disbursement from GCF made to date/Percentage of Total Grant (%)	Choose an item. Example: USD 120,000 /40 % (refer to Grant Agreement)
3. Total expenditure to date	Choose an item. Example: USD 118,000
4. Expenditure rate as of the Interim Progress Report submission date (%)	<i>Please divide the received amount (2) by the executed amount (3). Example: 70%</i>
5. Total amount of the subsequent disbursement to request/Percentage of Total Grant (%)	Choose an item. Example: USD 130,000/43 % (refer to Grant Agreement)
6. Name of Beneficiary Bank and located country	
7. Account number	
8. Bank address	
9. SWIFT (BIC)	
10. IBAN Code	
11. Date of the disbursement request	Click or tap to enter a date.

<b>Name and Title*: Position:</b>	<b>Signature:</b>	<b>Date:</b>
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*\*The signatory of grant agreement (either NDA or Delivery Partner) or any authorised person who is certified in the letter of authorisation submitted to the Fund can sign here. When this is not plausible, please kindly consult with the Fund (opm@gcfund.org) prior to the submission of the disbursement request.*



### **SPECIAL ADDENDUM: COVID-19 RELATED IMPACTS**

This section provides information on temporary measures to support project implementation through the extension period. Please be advised that the measures do not constitute a permanent change in policy. If you have any questions, please feel free to send an inquiry to [opm@gclund.org](mailto:opm@gclund.org).

Turkmenistan has not availed this extension as of now. This will be re-evaluated once the project implementation is in process.

GCF has granted up to six-months extension of the grant term/anticipated duration of readiness activities for specific grants that had been approved by the GCF prior to the pandemic having arisen and which expire after 1 March 2020 and are effective prior to 8 April 2020. GCF has granted additional flexibilities with guidelines as outlined below.

#### **No-Cost Extension**

- i. All grants will be automatically extended by six months. However, please be informed that the willingness on the part of the GCF to provide this six-month extension on the basis of the COVID-19 pandemic is not intended to prevent RPSP activities from being delivered under the pre-pandemic existing contractual timelines. Delivery partners and National Designated Authorities/Focal Points (NDA/FP) can complete the grant implementation sooner than the full no-cost extension period. Therefore, the GCF expects that delivery partners will fully coordinate with NDA/FPs in relation to the application of the said extension as a result of the COVID-19 pandemic.
- ii. Delivery partners should include a revised workplan for the new period in the next reporting cycle.
- iii. Grants requiring an extension longer than the six-months must submit well justified requests in line with standard practices and procedures for the GCF's consideration and approval.
- iv. The originally agreed grant sum required to complete the activities under the respective legal agreements remains unchanged for grants accepting the no-cost extension.

**Project management costs:** The project management costs (PMC) cap has been increased from 7.5 percent to 12.5 percent of the total activity budget approved. Partners can tap into the approved contingency fund to meet these additional costs up to the 12.5% cap. If the delivery partner increases the PMC, then the delivery partner is required to provide detailed documentation and justification supporting the increase in PMC and clearly outlining how the additional costs are related to the COVID-19 pandemic. This justification should be included in the interim progress report or completion reports due for submission as detailed in the grant agreement.

**Contingency budget:** The approved contingency amount included in the budgets for these activities may be used to cover unforeseen costs relating the COVID-19 pandemic without prior approval from GCF. The contingency budget may be used for project management costs (PMC). The said contingency expenses will need to be justified and included in the detailed reports that are required to be submitted by the delivery partner/recipient under the respective legal agreement between the delivery partner/recipient and the GCF.

**Budget Re-allocation:** The reallocation of approved budget among the budget line items can be made from one budget category to another up to 25 percent variation across the categories. The receiver and giver budget category can only take or give without prior fund approval up to 25 percent based on the previously approved budget. Budget can also be reallocated from outputs without changing the project scope to PMC if the contingency budget is insufficient to meet the increases in PMC. The delivery partner is required to provide detailed documentation and justification supporting the budget reallocation in the submitted reports in line with the grant agreement.



		Implementation and Deliverables Schedule (Please provide details of the change to activities, deliverables, etc.)		Budgetary Implications		
Types of Measures	Output No.	Activity No.	Impact on delivery modality	Deliverable	Original Date	Revised Date
Choose an item.						
Choose an item.						
Choose an item.						
Choose an item.						
Choose an item.						
Choose an item.						
<b>In-country Status</b> (Please provide an update of the status of the country due to COVID-19 pandemic.)						
<b>Justification for Requests and Implications</b> (Please provide details of the changes to support utilization of temporary measures.)						
<b>Mitigation Measures</b> (Please provide details of how risks will be mitigated)						



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Comments

**Reviewed by:**

*Name and Title:*

*Position: DSS Finance*

**Signature:**

**Date:**

**(DD-MM-YYYY)**

**Certified by:**

*Name and Title:*

*Position: DSS Finance*

**Signature:**

**Date:**

**(DD-MM-YYYY)**

**Approved by:**

*Name and Title:*

*Position: CFO*

**Signature:**

**Date:**

**(DD-MM-YYYY)**

**FOR GREEN CLIMATE FUND'S SECRETARIAT USE ONLY**

Comments

**Reviewed by:**

*Name and Title (Reviewer):*

*Position:*

**Signature:**

**Date:**

**(DD-MM-YYYY)**

**Final assessment by:**

*(Satisfactory to GCF)*

*Name and Title (Reviewer):*

*Position:*

**Signature:**

**Date:**

**(DD-MM-YYYY)**